

July 18, 2016

The North Mahaska Board of Education met in regular session July 18, 2016 at 6:30 p.m. in the high school conference room New Sharon, Iowa. Those members present: Dirk Wilkin, Dan Gruber, Sherrill Strobel and Keith Foster. Absent: Arvin DeBoef. Also present: Angela Livezey, RD Keep, Lindsey Miller, Dale Lienemann – Estes Construction, Matt Chumbley – Estes Construction, Amy McGriff – McGriff Insurance, Chad Smith – ATC Group, Paul Schutt- Marco and Cindy Quang.

**PUBLIC HEARING TO COMMENT ON FACILITY UPGRADES AND BUILDING PROJECTS
OPEN PUBLIC HEARING**

Mr. Wilkin opened the public hearing on the high school renovation and track project at 6:30 p.m.

HEAR PUBLIC COMMENTS

There was no public comments

CLOSE PUBLIC HEARING

Mr. Wilkin closed the public hearing at 6:35 p.m.

REGULAR BOARD MEETING TO ORDER

Mr. Wilkin called the meeting to order at 6:35 p.m.

A motion was made Gruber and seconded by Strobel to approve the agenda. Motion carried.

A motion was made by Strobel and seconded by Foster to approve the consent agenda. Motion carried.

COMMUNICATIONS

There was no written communication or public forum.

AMY MCGRIFF – EMC INSURANCE AGENT (WEIGHTROOM LIABILITY)

Amy McGriff, from McGriff Insurance was here to talk with the board about the weight room liability. Mrs. McGriff mentioned that the weight room is located on school property. Therefore the school can be liable for any negligent. Mrs. McGriff recommended the school establish some policies and procedures to prevent any negligent.

OLD BUSINESS

BUILDING PROJECT UPDATE – ESTES CONSTRUCTION

Dale Lienemann from Estes Construction talked with the board about the pre-bid process. On July 14th at 10 a.m. all contractors and subcontracts were able to attend the meeting held at the North Mahaska School auditorium. Approximately 19 total contractors were at the meeting. At the meeting they went over 10 bid packages consisting of: Earthwork & Track, Asphalt Paving, Concrete, Drywall & Acoustical, Glass & Glazing, Roofing & Sheet Metal, General Trades, Casework & Millwork, Mechanical and Electrical. Contractors or subcontractors were able to ask questions regarding the bid packages. All sealed bids will be open on Thursday July 21, 2016.

CONSIDER CURFEW PROPSAL FOR NORTH MAHASKA GROUNDS

A motion was made by Gruber and seconded by Strobel to set the curfew time for the North Mahaska School Grounds to 11 p.m. Motion carried.

APPROVE JR/SR HIGH STUDENT HANDBOOK

A motion was made by Strobel and seconded by Foster to approve the Jr/Sr high student handbook with the additional changes. Motion carried.

APPROVE 600 SERIES POLICY CHANGES (2ND READING)

A motion was made by Foster and seconded by Strobel to approve the 600 series policy changes. Motion carried.

NEW BUSINESS

RESIGNATION

KATE RAY – JR HIGH SOFTBALL

A motion was made by Strobel and seconded by Foster to accept the resignation for Kate Ray as a jr. high softball coach. Motion carried.

CONTRACT OFFERS

TONI HULL- PART TIME FOOD SERVICE STAFF

A motion was made by Strobel and seconded by Foster to approve a letter of assignment for Toni Hull as a part-time food service staff pending physical and background check. Motion carried.

APPROVE VOLUNTEER COACHES

A motion was made by Foster and seconded by Strobel to approve the volunteer coaches for Ryan Westmoreland – football, Jordan Smith – track, Levi Ferguson – baseball, Gage Simmons – wrestling, Danielle Shaw, Chris Shaw and Garvin Shaw – clay target shooting pending coaching certification and background check. Motion carried.

APPROVE ANNUAL REPORT OF WAGES

A motion was made by Gruber and seconded by Strobel to approve the Annual Report of Wages for the 2015-2016 school year to be published in “The Sun”. Motion carried.

YEAR-END CASH BUDGET REPORT

Ms. Quang presented the board a financial overview of the cash balance for all funds except Hot Lunch and Activity.

APPROVE COPIER PROPOSAL

Tabled to a later date

APPROVE ARTICULATION AGREEMENT WITH IHCC

A motion was made by Strobel and seconded by Foster to approve the Articulation Agreement with Indian Hills Community College. Motion carried.

APPROVE AGREEMENT FOR CONCURRENT ENROLLMENT WITH IA CENTRAL CC

A motion was made by Gruber and seconded by Foster to approve the Concurrent Enrollment Agreement with Iowa Central Community College. Motion carried.

APPROVE AGREEMENT WITH ELLSWORTH/MARSHALLTOWN COMMUNITY COLLEGE

A motion as made by Foster and seconded by Gruber to approve the Agreement with Ellsworth/Marshalltown Community College. Motion carried.

EXTENDED CONTRACT FOR OFFICE STAFF

Mrs. Livezey mentioned current contract for the building secretary is “additional 10 days before school starts and 10 days after school ends.” The HS secretary has been helpful working through-out the summer in the office. Mrs. Livezey would like to extend HS secretary hours for the summer. Mrs. Livezey has mentioned extending elementary secretary 40 hours more. That extended 40 hours will help the elementary enter in new students and help with registration.

A motion was made by Gruber and seconded by Strobel to approve the extended hours for the office staff. Motion carried.

AWARD ASBESTOS REMOVAL CONTRACT

Chad Smith from ATC Group presented the board the asbestos abatement bids. ATC Group is the company that will be doing the bid proposal and monitoring of the asbestos - fee cost is \$15,175. Environmental Property Solution received the lowest bid and this company will be removing the asbestos fee cost is \$44,109.

A motion was made by Gruber and seconded by Strobel to award the bid to Environmental Property Solution for the amount of \$44,109 and ATC Group to consult and monitor the asbestos for the amount of \$15,175.00. Motion carried.

APPROVE STUDENT FEES FOR 2016-2017 SCHOOL YEAR

A motion was made by Foster and seconded by Gruber to approve the student fees for the 2016-2017 school year as follows: Textbook fee (K-12) \$45.00; 1:1 Laptop Fee (7-12) \$25; Music Text Fee (K-6) \$5; Vocal Fee (7-12) \$5; Class Dues (7-12) \$5; Band Fee (5-12) \$5; and FFA Membership \$20. Motion carried.

APPROVE AMENDMENT TO INVISION’S ARCHITECT CONTRACT

Mrs. Livezey mentioned an amendment was made to Invision’s Architect contract to remove cost associated with the design of the track. Garden & Associate is the engineering/architect company hired to oversee the design of the track.

A motion was made by Gruber and seconded by Strobel to approve the amendment to Invision’s Architect contract to remove the architect design for the track. Motion carried.

SUPERRINTENDENT’S REPORT

REVIEW BOARD WORK SESSION HANDOUT

The board received an overview of last month board work session dealing with eight traits of effective school board.

DISTRICT COMMUNICATION

Mrs. Livezey discussed with the board about possibly hiring RD Keep to do communication articles on the school website.

ROOFING INSPECTION

Mrs. Livezey mentioned Woods Roofing Company came and inspect the roof at the high school and elementary. Mrs. Livezey mentioned the reason for the roof leaks is due to the flashing being open. Woods Roofing estimated cost to repair both the elementary and high school roof is approximately \$56,000. Mrs. Livezey is also looking into the warranty for the elementary roof.

INSURANCE INFORMATION

Mrs. Livezey and the board had a discussion on offering health insurance benefits to the town route bus driver. She mentioned that if we were to offer health insurance to the town route bus driver, then we would need to offer the same opportunities to all part time staff. The additional cost per year would be approximately \$250,000 if the district were to offer all part-time employee health insurance.

BOARD OPEN SEAT

Effective July 1, 2016, House File 658 changed how school board vacancies are filled. This only applies to school board vacancy appointments that occurred between July 1, 2015 and June 30, 2016. Since, North Mahaska School Board District #4 was appointed between July 1, 2015 and June 30, 2016. This District #4 must go to the general election vote on November 8, 2016.

DISTRICT GARAGE SALE

Mrs. Livezey mentioned about having a school garage sale on August 27, 2016 at 9 a.m. This is the same day as the city wide garage sale.

REHAB THE LAB

Mrs. Livezey talked with the board about EMC Insurance “Rehab the Lab” program. This program helps school identify and dispose of any hazardous material cumulated in the classrooms.

BOARD COMMENTS

Mr. Foster stated that he likes the curfew idea we as the board are putting into place.

Mrs. Strobel asked if the high school health class is taken care of. Mrs. Livezey mentioned Mr. Smith and Mr. Gay will co-teach that class.

Mr. Wilkin commented on how nice the grounds have been looking.

ADJOURN

Board President Wilkin adjourned the meeting at 9:15 p.m.

Cindy Quang
Board Secretary

Dirk Wilkin
Board President