

March 16, 2020

The North Mahaska Board of Education met in regular session on March 16, 2020 at 6:00 p.m. in the elementary conference room New Sharon, Iowa. Those members present: Dirk Wilkin, Keith Foster, Margaret Ratcliff, Arvin DeBoef and Michelle Sampson. Also present: Angela Livezey, Amber Goemaat, Tim Veiseth, Lindsey Thoreson, Renee Ferguson, Brandon Schulte with Design Construction Integration (DCI), Sally Obernolte with Neumann Monson and Cindy Quang.

Dirk Wilkin called the meeting to order at 6:00 p.m.

A motion was made by DeBoef and seconded by Foster to approve the agenda with the change to add paying hourly staff during the mandated shutdown. Motion carried.

A motion was made by Foster and seconded by Ratcliff to approve the consent agenda. Motion carried.

COMMUNICATION

There was no written communication or public forum.

NEUMANN MONSON ARCHITECTS – PROJECT UPDATE

Sally Obernolte with Neumann Monson gave the board an update on the construction project. Sally showed the board a couple of visions of what the new building project will look like. She mentioned if the addition of the elementary canopy is added it will help with the wind problem at the elementary front door area. On April 3rd Sally plans to advertise the construction bid documents to possible contractors interested in the project.

DESIGN CONSTRUCTION INTEGRATION GROUP – PROJECT UPDATE

Brandon Schulte with Design Construction Integration (DCI) gave the board an update. Brandon spoke of a couple of items. He mentioned with the tight timeline for this summer and the new pandemic of Coronavirus. This can affect the timeline with the construction project due to the suppliers. Brandon mentioned moving the elementary office and classroom renovation project to the summer of 2021. Moving this project to next summer can possibly help with the cost and more suppliers available. Also, Brandon talked about the fitness center building. After weighing all the options and cost being a big factor, the district has decided to sell the building to the highest bidder. The winning bidder will have until sometime this summer to remove the structure from the school property. The district is working with the attorney to get the language and publication needed to advertise for the sale of the fitness center building.

OLD BUSINESS

FOOD SERVICE

Mrs. Livezey spoke about the possible contracted food service for North Mahaska. Mrs. Livezey has an onsite meeting for possible food service management vendors on April 14th. The Iowa Department Bureau Nutrition representative Shea Cook will be there to answer any questions. The Request for proposal must be submitted by May 7th and the Board will approve the contracted food service management vendor at the May board meeting.

NEW BUSINESS

APPROVAL OF STAFF

SOCIAL STUDIES TEACHER – ROBERT TREY BENNETT

A motion was made by DeBoef and seconded by Sampson to approve a teaching contract for Robert Trey Bennett as a social studies teacher for the 2020-2021 school year. Motion carried.

ATHLETIC/ACTIVITIES DIRECTOR – RYAN GROOM

A motion was made by DeBoef and seconded by Sampson to approve a contract for Ryan Groom as an Athletic/Activities Director for the 2020-2021 school year. AYES – Sampson, Ratcliff, DeBoef and Wilkin. NAY – Foster. Motion carried.

HEAD VOLLEYBALL – JIM WOODS

A motion was made by Foster and seconded by DeBoef to approve a letter of assignment to Jim Woods as the Head Volleyball Coach for the 2020-2021 school year. Motion carried.

PARAEDUCATOR – ANNE STOUT

A motion was made by Sampson and seconded by Foster to approve a letter of assignment to Anne Stout as a paraeducator. Motion carried.

RESIGNATIONS

ASST FOOTBALL COACH – BRAD STEEL

A motion was made by DeBoef and seconded by Foster to accept the resignation from Brad Steel as an assistant football coach. Motion carried.

ASSISTANT VOLLEYBALL COACH – COURTNEY SCHOCK

A motion was made by Ratcliff and seconded by Sampson to accept the resignation from Courtney Schock as an assistant volleyball coach. Motion carried.

RESOLUTION DIRECTING THE ADVERTISEMENT OF SALE OF NOT TO EXCEED \$10,000,000 GENERAL OBLIGATION BONDS, SERIES 2020, APPROVING ELECTRONIC BIDDING PROCEDURES AND APPROVING OFFICIAL STATEMENT

The matter of the issuance of General Obligation School Bonds was discussed. It was the consensus that the District should offer for public sale the bonds described in the following resolution.

Director Ratcliff introduced the following Resolution and moved its adoption. Director Foster seconded the motion adopted. The roll was called and vote was:

AYES: Michelle Sampson, Keith Foster, Arvin DeBoef,
Margaret Ratcliff and Dirk Wilkin

NAYS: none

The President declared the Resolution adopted as follows:

RESOLUTION DIRECTING THE ADVERTISEMENT FOR SALE OF NOT TO EXCEED \$10,000,000 GENERAL OBLIGATION SCHOOL BONDS, SERIES 2020, APPROVING

ELECTRONIC BIDDING PROCEDURES AND APPROVING OFFICIAL STATEMENT

WHEREAS, at a special election of the qualified electors of the North Mahaska Community School District in the Counties of Mahaska and Poweshiek, State of Iowa, held on September 10, 2019, the voters authorized the issuance of \$12,800,000 of General Obligation School Bonds for the District for the purpose of providing funds to build, furnish, and equip additions to and remodel, repair, furnish, equip and improve existing K-12 building and site, including HVAC, safety and security improvements and related site improvements; and

WHEREAS, this Board finds it is advisable and necessary that bonds authorized at the election be offered for sale for the purpose authorized at the election; and

WHEREAS, the Board deems it in the best interests of the School District and the residents thereof to receive bids to purchase such General Obligation School Bonds by means of both sealed and electronic internet communication; and

WHEREAS, the Board has received information from its Financial Advisor, recommending the procedure for electronic bidding so as to provide for the integrity of the competitive bidding process and to facilitate the delivery of bids by interested parties:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH MAHASKA COMMUNITY SCHOOL DISTRICT IN THE COUNTIES OF MAHASKA AND POWESHIEK, STATE OF IOWA:

Section 1. That the PARITY® Competitive Bidding System described in the Notice of Sale and Electronic Bidding Procedures attached hereto are found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale of not to exceed \$10,000,000 General Obligation School Bonds, Series 2020.

Section 2. That all electronic bidding shall be submitted in substantial conformity with Iowa Code Section 75.14 and Chapter 554D.

Section 3. That General Obligation School Bonds, Series 2020, in the aggregate amount of not to exceed \$10,000,000, to be issued as referred to in the preamble of this Resolution, to be dated the date of delivery, will be offered for sale pursuant to published advertisement.

Section 4. That the Secretary of the Board of this School District publish notice of the sale of bonds at least once, the last one of which is not less than four days nor more than twenty days before the date of sale. Publication will be in the Oskaloosa Herald and The Sun, legal newspapers published wholly in the English language, published within the County in which the bonds are to be offered for sale of an adjacent County. Notice is given pursuant to Iowa Code chapter 75 that bids will be received and acted upon by this Board at a meeting to be held at 6:00 P.M. on April 7, 2020; the notice must be in substantially the following form:

NOTICE OF BOND SALE

Time and Place of Sale: Sealed bids or electronic bids for the sale of General Obligation School Bonds, Series 2020, of the North Mahaska Community School District, in the Counties of Mahaska and

Poweshiek, State of Iowa (the “Issuer”), will be received at the Office of the Superintendent until 10:00 A.M. on April 7, 2020. The bids will be publicly opened at that time and evaluated by the Superintendent, Board Secretary and Financial Advisor and referred for action at the meeting of the Board of Directors.

Sale and Award: The sale and award of the bonds will be held at the Board meeting scheduled on the same date.

The Bonds. The bonds to be offered are the following:

GENERAL OBLIGATION SCHOOL BONDS, SERIES 2020, in the principal amount of \$10,000,000* to be dated the date of delivery (the “Bonds”).

**Subject to principal adjustment per the Terms of Offering.*

Manner of Bidding: Open bids will not be received. No bid will be received after the time specified above for receiving bids. Bids will be received by any of the following methods:

- Sealed Bidding: Sealed bids or electronic proposals may be submitted and will be received at the Office of the Superintendent, North Mahaska Community School District, New Sharon, Iowa.
- Electronic Bidding: Electronic bids via PARITY® will be received at the Office of the Superintendent, North Mahaska Community School District, New Sharon, Iowa. The bids must be submitted through PARITY®.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the Office of Superintendent, North Mahaska Community School District, New Sharon, Iowa, 641-637-4559. Electronic facsimile bids will be sealed and treated at sealed bids.

Official Statement: The Issuer has issued an Official Statement of information pertaining to the Bonds to be offered, including a statement of the Terms of Offering and an Official Bid Form, which is incorporated by reference as a part of this notice. The Official Statement may be obtained by request addressed to the Secretary of the Board of Directors, North Mahaska Community School District, 2163 – 135th Street, New Sharon, Iowa 50207; Telephone: 641-637-4187; or Matt Gillaspie, Piper Sandler Companies, 3900 Ingersoll, Suite 110, Des Moines, Iowa 50312; Telephone: 515-247-2353.

Term of Offering: All bids must be in conformity with and the sale must be in accordance with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as

deemed to be in the best interests of the public.

By order of the Board of Directors of the North Mahaska Community School District in the Counties of Mahaska and Poweshiek, State of Iowa.

Cindy Quang

Secretary of the Board of Directors of the
North Mahaska Community School District

(End of Notice)

PUBLICATION IN NEWSPAPER – BOND SALE

A motion was made by Foster and seconded by Sampson to approve the bond sale to be published in the newspaper. Motion carried.

APPROVE SALE OF BOND DATE – APRIL 7TH

A motion was made by Foster and seconded by Ratcliff to approve the bond sale date for April 7th, 2020. Motion carried.

APPROVE FY19 AUDIT REPORT

Ms. Quang presented the board the audit report for the 2018-2019 school year.

A motion was made by DeBoef and seconded by Foster to approve the audit report for the 2018-2019 school year. Motion carried.

APPROVE THE PUBLIC HEARING TO AMEND THE BUDGET FOR FY20 – APRIL 7TH

Ms. Quang stated that the budget for the fiscal year 2020 (FY20) will be amended because the GO Bond Proceeds (the amount not to exceed \$10 million) from the construction project will be collected in FY20. The budget will be amended to reflect that change in the “Total Other Expenditure” budget area, it will increase from \$1,456,614 to \$11,456,614.

A motion was made by DeBoef and seconded by Ratcliff to approve the FY20 budget amendment date for April 7th, 2020. Motion carried.

OVERVIEW OF FY21 BUDGET

Mrs. Livezey and Ms. Quang gave the board a financial overview for the 2020-2021 school year. The tax rate for the 2020-2021 school year will decrease from \$12.64 to \$12.54. Mrs. Livezey talked about financial indicators for the North Mahaska School District. Mrs. Livezey also talked about future projections based on the Forecast 5 financial tool that she uses.

APPROVE MANAGEMENT LEVY RATE

A motion was made by DeBoef and seconded by Foster to approve the Management Levy for \$.56. Motion carried.

APPROVE PPEL LEVY RATE

A motion was made by Foster and seconded by Sampson to approve the PPEL Levy for \$.33. Motion carried.

APPROVE SHARING AGREEMENT

PLANT OPERATION & MAINTENANCE, TRANSPORTATION WITH EDDYVILLE-BLAKESBURG-FREMONT; HUMAN RESOURCES WITH MONTEZUMA; GUIDANCE WITH LYNNVILLE-SULLY AND SOCIAL WORKER WITH GREAT PRAIRIE AEA

A motion was made DeBoef and seconded by Foster to approve all sharing agreements - Plant Operation & Maintenance and Transportation with Eddyville-Blakesburg-Fremont CSD; Human Resource with Montezuma CSD; Guidance with Lynnville-Sully CSD and Social Worker with Great Prairie AEA. Motion carried.

RATIFY MASTER AGREEMENT WITH NORTH MAHASKA EDUCATION ASSOCIATION

A motion was made by Ratcliff and seconded by Foster to ratify a 3 year master agreement for salaries and benefits and a 5 year master agreement on language. The 3 year master agreement is for the school years 2020-2021; 2021-2022; and 2022-2023. Total cost and increase for each year respectively is \$96,556 for a 2.90% increase, \$79,698 for a 2.33% increase and \$65,253 with a 1.86% increase. DeBoef abstained from voting. Motion carried.

APPROVE SUPPORT STAFF & ADMINISTRATION WAGE & BENEFIT

Mrs. Livezey mentioned that she did some comparison with other comparable school districts for support staff wages using the Iowa School Board Association data.

A motion was made by Ratcliff and seconded by Sampson to approve the support staff and administration staff increase as presented. Motion carried.

APPROVE THE PAY FOR HOURLY EMPLOYEES DURING THE MANTADED CLOSURE – CORONAVIRUS

A motion was made by DeBoef and seconded by Foster to approve the hourly staff during the down period. Motion carried.

APPROVE E-RATE MANAGED IT SERVICE BID – ITS

A motion was made by Foster and seconded by Sampson to approve the E-rate managed IT service bid to Infrastructure Technology Solution (ITS). Motion carried.

APPROVE TLC PLAN UPDATE

Mrs. Livezey mentioned the TLC plan will include 1 – Full time Behavior Interventionist Coach, 1 – Full time Math Interventionist/Coach and 1 – Part time Instructional Coach, 7 – Lead Teacher (including 2 – Literacy Lead, 1- Math Lead, 2- Social Emotional Lead and 1 – Jr./Sr. High Lead) and 2-3 Building Mentors.

A motion was made by Foster and seconded by Sampson to approve the TLC plan update for the 2020-2021 school year. Motion carried.

APPROVE INCREASE IN SUB PAY FOR 2020-2021

Mrs. Livezey recommends increasing the substitute pay for teachers to \$120/day and \$9.50/ hour for support staff.

A motion was made by Ratcliff and seconded by Sampson to approve the increase in substitute pay for teacher and support staff. Motion carried.

REVIEW BOARD POLICY 407.2 – LICENSED EMPLOYEE CONTRACT RELEASE

Mrs. Livezey would recommend to updating board policy 407.2 to state “*Licensed employees requesting release from a contract after it has been signed and before it expires may be required to pay for all actual costs incurred by the District to locate and hire a suitable replacement (including, but not limited to, advertising, documented extra staff time, etc).*” This was recommended by the district attorney.

A motion was made by Radcliff and seconded DeBoef to approve the first reading to the changed the board policy 407.2 licensed employee contract release. Motion carried.

APPROVE ADVERTISING FOR SALE OF BUILDING

A motion was made by Ratcliff and seconded by Foster to approve the advertising sale of the fitness center building. Motion carried.

PRINCIPAL’S REPORT

MRS. LIVEZEY – MATH PROFESSIONAL DEVELOPMENT

Mrs. Livezey mentioned that April Forth from the Iowa Department of Education was here at North Mahaska on March 9th to help staff with guidance and resources on Math.

MRS. GOEMAAT – MATH PROFESSIONAL DEVELOPMENT

Mrs. Goemaat mentioned a take away she received from April Forth was that if students would take Algebra 2 that will help students become college ready.

SUPERINTENDENT’S REPORT

2020-2021 SCHOOL CALENDAR

Mrs. Livezey presented the board with the revised copy of the 2020-2021 school calendar.

OT-SERVICES / PARTNERING WITH KINETIC EDGE

Mrs. Livezey mentioned Kinetic Edge will be in the building to help students with occupational therapy (OT). Some students are missing school to attend OT appointments. Mrs. Livezey worked an agreement with Kinetic Edge where they can meet with students here at school, parents will not need to miss work and it does not cost the school anything.

PART-TIME OFFICE HELP

Mrs. Livezey was looking to hire a part-time office staff for 2-3 days a week.

MANDATED CLOSURE – CORONAVIRUS

Mrs. Livezey mentioned how she was handing the mandated closure due to the pandemic of the coronavirus. Mrs. Livezey will be having a Q & A and information on the school website.

BOARD COMMENTS/ THANK NOTES

There were no board comments.

ADJOURN

Mr. Wilkin adjourned the board meeting at 9:05 p.m.

Cindy Quang
Board Secretary

Dirk Wilkin
Board President