

July 17, 2023

North Mahaska Board of Education met in regular session on July 17, 2023 at 6:00 p.m. in the Jr./Sr. High Library in New Sharon, Iowa. Those members present: Brett McGriff, Michelle Sampson, Kraig Koehler, and Todd Vanderwilt. Also present: Tim Veiseth, Lisa Watts, Shayla Schilling, Sherrill Strobel, Crystal VanderLinden, Caitlyn Dannels, Amber Goemaat, and Sarah McGriff via video.

Michelle Sampson called the regular meeting to order at 6:00 p.m.

A motion was made by Vanderwilt and seconded by Koehler to approve the agenda. Motion carried.

A motion was made by Koehler and seconded by Vanderwilt to approve the consent agenda. Motion carried.

#### PUBLIC FORUM

Sherrill Strobel asked about Wifi access and the new districts for the school board.

#### WRITTEN COMMUNICATION

#### PLC INSTITUTE ATTENDEE HIGHLIGHTS

Lisa Watts, Shayla Schilling, and Amber Goemaat shared their takeaways from the PLC Institute that 21 staff members attended in Minnesota in June. They also expressed their thanks for the opportunity to attend this event.

#### OLD BUSINESS

No old business at this time.

#### NEW BUSINESS

##### APPROVE UPDATED 28E AGREEMENT WITH NEW SHARON CHILDCARE AND PRESCHOOL

A motion was made by Vanderwilt and seconded by Koehler to approve the 2023-2024 28E Agreement with New Sharon Childcare and Preschool. Motion carried.

##### APPROVE 28E AGREEMENT WITH GPAEA - SOCIAL WORKER

A motion was made by Vanderwilt and seconded by McGriff to approve the 2023-2024 28E Agreement with Great Prairie AEA for the shared social worker. Motion carried.

##### APPROVE ANNUAL WAGE REPORT

A motion was made by McGriff and seconded by Vanderwilt to approve the annual wage report. Motion carried.

##### APPROVE FIERCE CREATIVE CONTRACT

A motion was made by Vanderwilt and seconded by Koehler to approve the 2023-2024 contract with Fierce Creative. Motion carried.

#### ELEMENTARY ADDITION ROOF - DRYSPACE QUOTE

The board discussed the option of coating the rest of the elementary roof so that it matches with the rest of the school, but this would void the current 20 year warranty and instead be replaced with a 10 year warranty by Dryspace. The board elected to not move forward with approving the quote.

#### REVIEW AND UPDATE 100 SERIES OF BOARD POLICIES - **FIRST READING**

A motion was made by Vanderwilt and seconded by Koehler to approve the first reading of the 100 series board policies. Motion carried.

#### UPDATE BOARD POLICIES, IASB POLICY PRIMER VOL. 31, #3 & #4: **SECOND READING**

A motion was made by Koehler and seconded by McGriff to approve the second reading of the following policies: 401.05R1, 401.10, 407.02, 501.02, 604.06, 701.02, 104, 104.R1, 402.02, 402.07, 408.01, 503.07E1, 503.07E2, 505.04, 505.05, 507.02, 507.02E1, 507.02E2, 507.02E3, 507.02E4, 601.01, 603.05, 605.01, 605.01R1, 605.02, 605.03, 605.03R1, 605.03E5, 605.05, 605.07R1, 607.02, 607.02R1, 804.05, 804.05E1

#### APPROVAL OF 2023-2024 JR/SR HIGH SCHOOL HANDBOOK

Mr. Vanderwilt asked about where the handbook originated. Mr. Veiseth noted that this originated from last year's handbook with updated years and staff information, and the biggest change being an updated cell phone policy. A motion was made by Vanderwilt and seconded by McGriff to approve the 2023-2024 Jr/Sr High Handbook. Motion carried.

#### APPROVAL OF 2023-2024 ELEMENTARY SCHOOL HANDBOOK

Mrs. Goemaat noted that the cell phone policy is also included in the elementary handbook to match the Jr./Sr. High policy. A motion was made by McGriff and seconded by Koehler to approve the 2023-2024 Elementary Handbook. Motion carried.

#### APPROVAL OF 2023-2024 SUPPORT STAFF HANDBOOK

A motion was made by Vanderwilt and seconded by McGriff to approve the 2023-2024 Support Staff Handbook. Motion carried.

#### BUILDING AND GROUNDS IMPROVEMENT PLAN

Mr. Veiseth provided an update on current building and grounds improvements. This item is tabled until quotes are available for approval.

#### APPROVAL OF FIRST STATE BANK BANNER

Mr. Veiseth will follow up with the bank to see if there is any benefit to the students/school regarding the school spirit cards that the banner advertises. This item is tabled.

#### APPROVAL TO ACCEPT GIFT FROM NM BOOSTERS FOR NEW CROSS COUNTRY UNIFORMS

A motion was made by Koehler and seconded by McGiff to approve the gift of new cross country uniforms from NM Boosters. Motion carried.

#### APPROVE LOAN FROM GENERAL FUND TO WARHAWK CAFE

This item is being reapproved from the last meeting due to its late addition to the agenda in June. The district's administration is authorized to loan \$786 from Fund 10 to Fund 69 with the requirement that the funds must be repaid before October 1 of FY24 and interest must be paid from fund 69 to fund 10 at a rate of .6000%. This interest rate is authorized and has been established as the interest rate the funds would have earned in the district's checking account should they not be loaned to Fund 69 for use.

A motion was made by Vanderwilt to approve the loan amount of \$786 from General Fund to Warhawk Cafe. A vote was taken. Aye: Koehler, Vanderwilt, McGriff, Sampson Nay: None

#### APPROVE BUSINESS MANAGER PAY

This item is being reapproved from the last meeting due to its late addition to the agenda in June. A motion was made by Vanderwilt and seconded by McGriff to pay remaining 5 vacation days to business manager Sarah McGriff rather than her taking them at the end of the fiscal year. Motion carried.

#### PRINCIPAL'S REPORT

No principal's report in summer months.

#### SUPERINTENDENT'S REPORT

##### AGREEMENT BETWEEN NM ATHLETIC BOOSTERS AND ADIDAS

Mr. Veiseth provided an update on the agreement made between NM Athletic Boosters and Adidas for apparel and uniforms. Boosters are looking to gift uniforms to the district which the board will consider for approval with each gift.

#### TRANSITION PROCESS UPDATE

Mr. Veiseth shared an update regarding the transition of superintendents and will continue to update the board as he continues to work in his new position.

#### TRANSPORTATION UPDATE

Mr. Veiseth updated that two bus drivers applied and were offered the jobs for bus drivers and two more are in training currently.

#### BOARD ELECTION REMINDER

District 1, 2, 3 and 5 are up for election this year. Paperwork can be taken out starting August 28.

#### REDISTRICTING UPDATE

The redistricting precinct plan was approved by the secretary of state. The update district map will be uploaded to the board page on the North Mahaska website.

#### AUGUST BOARD MEETING - POSSIBLE DATE AUGUST 28,2023

The board members were available for the August 28 board meeting. The meeting will be moved to August 28, 6pm in the Jr./Sr/ High MRC.

#### BOARD WORK SESSION - POSSIBLE DATE AUGUST 28, 2023

A board work session will be planned to be held prior to the August 28 meeting.

#### COMMENTS

Mr. Vanderwilt had a comment hoping that transportation bus routes could be posted sooner than they were last year. Mr. Veiseth will be working on that process with Jeff Walston this week.

#### THANK YOU

Mr. Koehler thanked the teachers for their commitment to attending the PLC institute.

#### ADJOURN

A motion was made by Vanderwilt and seconded by McGriff to adjourn the meeting at 6:59p.m. Motion carried.

Sarah McGriff  
Board Secretary

Michelle Sampson  
Vice President