

# ALL STUDENTS MUST BE REGISTERED ON POWERSCHOOL

**\*\*\*PLEASE MAKE SURE THAT WHEN YOU ARE REGISTERING YOUR STUDENT(S), THAT YOU CHECK YOUR EMAIL ADDRESS, PHONE NUMBER AND ALL LEGAL GUARDIANS ARE LISTED UNDER CONTACTS. (NAME, ADDRESS AND PHONE NUMBERS)\*\*\***

## 2024-2025 SCHOOL REGISTRATION

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**NM School is utilizing an electronic registration process through PowerSchool again this year.** The registration process is different for parents who already have logins to PowerSchool than it is for parents who do not have logins. Please follow the directions listed below and let us know if you have any questions. You may contact the high school office at 641-637-4187 between the hours of 7:30 am until 3:30 pm through August 5th and then 7:15 to 3:45 pm. after August 5, 2024.

**Why the online registration process?** The electronic registration does not cost the district any additional dollars. It saves time for both parents and school employees. Parents can now register all of their students at once. School employees will no longer have to enter in all of the student information by hand, saving time and money and by reducing the risk of entering incorrect information into the system.

**What will I need to register my students?** You will need to access the North Mahaska Website through an electronic device and the internet.

**What happens if I don't have a computer or the internet at home? Can I still register by paper?** We are sorry, but you will no longer be able to register by paper. All parents/guardians will need to register their students on-line. If you need assistance, please plan to register in the high school office from 7:30 to 3:30 starting June 3. There will be computer stations set up and office staff available to assist you. The office staff will be glad to assist you with E-registration. If you have any questions, please feel free to contact us at 641-637-4187.

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### **EXISTING PARENTS:**

- \* You have students already attending North Mahaska Community Schools
- \* You want to register all of your children at once for next year
- \* Go to <https://n-mahaska.powerschool.com>
- \* If you have an existing students enrolled, but you don't have a Parent Portal Account, contact our District office at 641-637-4187 to set one up.
- \* Registering through the Parent Portal will save you from entering all of your information again

### **REGISTRATION PROCESS FOR POWERSCHOOL - \*\*\*ALL STUDENTS MUST BE REGISTERED ON POWERSCHOOL\*\*\***

#### **Existing Students:**

- \* Log in through: <https://n-mahaska.powerschool.com> (If you need assistance with your login information, please contact the high school office at 641-637-4187)
- \*Click on "Forms" on the left navigation bar. (All forms must be completed to register your student)

\*On the last form please click on the "RevTrak" link and pay any applicable fees (including lunch fees as well). You are also welcome to come to the high school office to pay fees as well. ALL FEES ARE DUE AUGUST 15, 2023

**New Students:**

Pre Registration - If your student is NOT already registered in PowerSchool, please go to the following link to Pre-Register your student. <https://n-mahaska.powerschool.com/public/formbuilder/form.html?formid=444242>. Once you have submitted your pre-registration it will be reviewed by school staff for approval. You will then receive an email letting you know if your pre-registration was approved or if there is more information needed. If pre-registration has not been approved the email will have information on how to proceed. If pre-registration is approved, then you will receive an email with instructions for completion of the registration process for your new student.

**\*RETURN THE FOLLOWING REQUIRED FORMS TO THE OFFICE: 7-12 ONLY**

**Forms can be mailed, dropped off or Emailed to [HUDSONK@NMWARHAWKS.ORG](mailto:HUDSONK@NMWARHAWKS.ORG)**

iPad Agreement

Physical Activity Contract

**IF NEEDED: PLEASE COMPLETE AND TURN THESE FORMS IN TO THE HIGH SCHOOL OFFICE**

Iowa Eligibility Application for Free and Reduced Meals

Medication Consent Form

Registration Fees and Meal Account Sheet if paying by cash check or money order

Athletic Boosters - Check made payable to NM Athletic Boosters

Music Boosters - Check made payable to NM Music Boosters

Vision Screening

Dental Screening

Kindergarten/Preschool Physical

Immunization Records

Pre-School Forms

If you have any questions or need assistance, please call the High School office: 641-637-4187.

**CELEBRATE!!!**

\* You are done with registration!!!

\* Sit back, relax and enjoy your summer because this task is complete

**SCHOOL STARTS ON FRIDAY, AUGUST 23, 2024**

**8:15 A.M. TO 3:30 P.M.**